

## **A. REGULATIONS**

**THE PARENTS AND/OR CUSTODIANS OF THE CHILDREN MUST CAREFULLY READ THE RULES AND REGULATIONS AS WELL AS THE CONDITIONS OF ADMITTANCE ATTACHED HERETO, AND BY SIGNATURE OF THIS DOCUMENT CONSTITUTES THE AGREEMENT BETWEEN AFTERCARE AND THE PARENTS AND/OR CUSTODIANS.**

### **1. FEES:**

Fees are payable, monthly in advance on or before the 1<sup>st</sup> of every month. Fees are payable over 12 months.

### **2. SCHOOL HOURS**

Monday to Friday - Directly after school until 18h00

Scholars will be charged an additional amount of R25.00 per 5 minutes after 18h00.

- 2.1 Aftercare shall be closed on Saturdays, Sundays and public holidays. Aftercare shall operate during school holidays from 06h30 – 18h00.  
Aftercare shall be closed for a minimum of 21 consecutive days during the December /January holidays, to give the staff their legally required annual leave. Exact dates will be communicated each year.

### **3. CHANGE OF ADDRESS**

- 3.1 It is and shall remain the responsibility of the parents to notify Aftercare of  
Any change of address, telephone numbers and any other relevant details.

### **4. GENERAL**

- 4.1 Aftercare should be notified before 09h00 should the child not attend Aftercare for a specific day.  
4.2 In the event of another person collecting the children, a WRITTEN OR TELEPHONIC confirmation of the identity of such person is required. **YOUR CHILDREN WILL NOT BE HANDED TO ANY PERSON WITHOUT PRIOR AUTHORISATION.**  
4.3 Children suffering from a high fever, cold or flu or any contagious illness, should be kept at home, until their condition is no longer contagious.  
4.4 Parent's co-operation is asked to ensure that the children's clothing and suitcases are clearly marked. It is the parent's responsibility to ensure that all items go with them in the afternoons.  
4.5 Discipline is administered within boundaries. If you do not agree with the disciplinary methods or code of conduct of Aftercare or if you have any suggestions, it must be put in writing and submitted to the aftercare teacher.  
4.6 Aftercare will provide a light lunch, late afternoon snack and cool drinks to the children.

### **5. MEDICINE**

- 5.1 No medicine will be administered at aftercare. Insulin dependent children and Asthmatics must report medication to the aftercare teacher.

### **6. INDEMNITY**

- 6.1 Despite the fact that Aftercare is devoted to making sure the children do not get injured, and the fact that the children's safety is always the main priority, the parent's must take note that the child is left at Aftercare at their **own risk**.  
The school and employees of the premises shall **not be responsible** for any injuries sustained by the children, on the way to the premises, during the premises hours or after Aftercare.

## **B. CONDITIONS OF ADMITTANCE.**

### **1. GENERAL**

- 1.1 A once off registration fee of R800.00 per child payable on registration, which fees are not refundable.  
1.2 Fees are payable monthly in advance, on or before the 1<sup>st</sup> day of every month.  
1.3 Fees for the month of December will be payable if you have chosen to pay on the 12 month payment option.  
1.4 Fees are payable as normal should the child be absent due to holidays and/or sickness.

## **2. NOTICE**

- 2.1 One calendar month notice must be given in writing should the child no longer attend Aftercare. Should notice be given after the 1<sup>st</sup> day of the month, the 30 - day notice period only starts at the beginning of the following month.
- 2.2 Should any of the parents fail to give notice as intended in 2.1 or give notice as set out in 2.2 herein, the parent shall be held liable for payment of the full amount owing for the relevant months.

## **3. BREACH OF CONTRACT**

- 3.1 Should the person liable for payment of the fees fail to make any payment according to the conditions of this agreement they are in breach and should such a person fail to remedy such breach within 7 (seven) days after he/she received a written notice to do so, Aftercare shall:
- 3.1.1 Cancel the contract without any further notice.
  - 3.1.2 The defaulting party shall be responsible for payment of any legal fees, at a rate as between attorney and own client for any legal fees to recover any amount owing;
  - 3.1.3 Charge interest at a rate of 24% per annum calculated from the 1<sup>st</sup> of the month until the full amount outstanding has been paid;
  - 3.1.4 All payments shall be utilized to pay costs as in clause 3.1.2, second for interest and thirdly, for the amount of 3.1

## **4. CONSENT TO JUDGMENT**

- 4.1 Should the person liable for payment of the Aftercare fees, fail to make any payment in this regard, Aftercare's legal representative shall have the right to, without any further notice, make application for: -
- 4.1.1 Judgment for the amount outstanding in terms of this agreement; and
  - 4.1.2 Obtain a garnishee order against the defaulting party and issue a Emolument Attachment Order in terms of Section 65(j) (1) (d) of the Magistrates Court Act nr 32 of 1994 against such person's employer of the payment of the debt.
  - 4.1.3 The parties hereby consent to the jurisdiction of the Magistrate Court of Brits.

## **5. NOTICES AND DOMICILIA**

- 5.1 The parties wish to record that the person liable for payment of the aftercare fees hereby declare that his/her address as written in the application form is the chosen *Dom cilium* address for service of any notice of legal pleadings.

## **6. ACKNOWLEDGEMENT**

- 6.1 Upon Signature of this agreement the parties agree that they read the contents of this agreement, that they understand it, and that they legally and irrevocably bound to all the terms and conditions as set out in this agreement.

SIGNED AT \_\_\_\_\_ ON \_\_\_\_\_ DAY OF \_\_\_\_\_ 20\_\_\_\_.

\_\_\_\_\_  
PARENT/CUSTODIAN

\_\_\_\_\_  
OBO AFTERCARE

WITNESSES:

Sign: \_\_\_\_\_

Full name: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone: \_\_\_\_\_

Sign: \_\_\_\_\_

Full name: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone: \_\_\_\_\_